



Empowering
Lives
Through
Literacy

Professional Learning & Development

IRC PL&D CONSULTANT TIMESHEET

Name: _____ Date: _____

Address: _____

City/Zip: _____

Date of Workshop	Location of Workshop	Workshop Description	# of Days

TOTAL PAYMENT DUE:

Please submit Workshop Evaluations with this Timesheet. Make copies of all paperwork submitted and retain a copy for your records.

Presenter Signature: _____

Date: _____

Send to: Illinois Reading Council
Attn: Carrie Sheridan
1100 Beech Street, Building 8-2
Normal, Illinois 61761
Email irc@illinoisreadingcouncil.org
Fax: (309) 454-3512