

Consider Becoming an Illinois Reading Council Officer!

In 2018-2019, the following Offices will become available:

Vice President & Secretary

If you have been active in a local council or the IRC Board of Directors, you may qualify for one of these state offices.

If you are interested in any of these positions, or have someone else in mind to nominate, fill out the application and return by March 1, 2017 to:

Lou Ferroli
9828 Shore Dr
Machesney Park, IL 61115
Phone: 815-636-1619
Email: louferroli@aol.com

Timeline:

- | | |
|-------------------|--|
| March 1, 2017 | Nominations due to the Nominating Committee Chair |
| July 19, 2017 | Committee will present the slate of officers at the Board Meeting.
Candidate invited to speak at the Board Meeting. |
| August 1, 2017 | Ballots will be emailed to voting members. |
| September 1, 2017 | Ballots must be returned to the IRC Office. |
| October 6, 2017 | Results of the election will be announced at the Annual Meeting. |

Nomination Form
Candidates for Illinois Reading Council Offices

Nomination for what office: _____

Signature of person running for office indicating their awareness of this nomination.

_____ Date: _____

Name of person submitting this form (if not the person running for the office).

_____ Date: _____

I. PROFESSIONAL DATA:

Name _____

Home Address _____

Business Address _____

Home Phone _____ Business Phone _____

Email _____

II. EDUCATIONAL BACKGROUND

III. PROFESSIONAL EXPERIENCE (Please list present and one previous position.)

IV. MEMBERSHIP IN EDUCATION ORGANIZATIONS:

A. Reading Organizations (Offices held, committee assignments, other involvement. Please indicate year of each activity.)

1. Local

2. State

3. International

B. Organizations: (offices held, committee assignments, other involvement. Please indicate year of each activity.)

V. PROFESSIONAL AND COMMUNITY SERVICES: (Please indicate the two activities you would like to make known.)

VI. CAREER SUMMARY: (Please attach a single page summary of your career in reading in news release format of approximately 350 words.)

VII. DESIRED GOALS FOR IRC: (Please attach a single page summary in news release format of approximately 200 words stating your goals/directions/visions for IRC.)

VICE PRESIDENT

QUALIFICATIONS:

1. Shall be a member of the International Reading Association and the Illinois Reading Council.
2. Shall be familiar with and in agreement with the goals and vision of the International Reading Association and the IRC.
3. Shall have exhibited leadership qualities in reading councils within the state.
4. Shall have been active at both a council level within the state and also active in the IRC as a regular member of the Board of Directors.

JOB DESCRIPTION:

1. Shall attend all IRC Board of Directors and Executive Committee meetings.
2. Shall be presiding officer of the Board of Directors, the Executive Committee, or the Annual Meeting in the event that both the President and the President-Elect are absent, incapacitated, or resign.
3. Shall assume the office of the President-Elect for the remainder of that term of office in the event that the President-Elect resigns or the office is otherwise vacated.
4. Shall serve as assistant program chair for the annual conference and assist the President-Elect in coordinating all functions of the Program Committee.
5. Shall serve as a member of the Membership Committee.
6. Shall serve as a member of the IRC Award Committee.
7. Shall perform such duties as are assigned by the Executive Committee or the Board of Directors.
8. Shall give to successor all appropriate information and materials by the closing of their term of office.

RECORDING SECRETARY

QUALIFICATIONS:

1. Shall be a member of the International Reading Association and the Illinois Reading Council.
2. Shall have been active in IRC at a committee, program, or Board of Directors level.
3. Shall have demonstrated the ability to keep proper records, take minutes and disseminate information.

JOB DESCRIPTION:

1. Shall accurately record all minutes of the Board of Directors meetings, Executive Committee meetings, and the Annual Meeting, and maintain a permanent record of such minutes for future reference.
2. Shall attend all meetings of the Board of Directors, Executive Committee, and the Annual Meeting.
3. In conjunction with the Executive Director, shall disseminate within 30 days copies of the minutes of each Board of Directors meeting to all members of the Board of Directors.
4. Shall submit a copy of the official record to the Executive Director to be filed with the Annual Meeting Reports.
5. Shall maintain communication with the President concerning all matters of the organization.
6. Shall give to successor all pertinent correspondence and information by the end of their term of office.
7. Shall perform such duties as are assigned by the Executive Committee or the Board of Directors.