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To: IRC Members

Re: Read, Eat, and Discover (R.E.A.D.) Project Grant

The Illinois Reading Council's Family Literacy Committee will award a small grant to local and special interest councils for a Read, Eat, and Discover (R.E.A.D) Project. This project must be done in conjunction with Title 1 schools. This grant will help support councils to bring literacy materials and books to students in these schools.

The Read, Eat, and Discover (R.E.A.D) Project was started not only as a support program in a Title 1 school, but also to help bridge the "summer slide" of students. With that in mind, the Read, Eat, and Discover (R.E.A.D) Grant will be issued for a summer project as funds are available. Application deadline will be March 1, 2019. The grant will be awarded for fiscal year ending June 30, 2019. In fairness to all, councils may apply for the Read, Eat, and Discover (R.E.A.D) Project Grant every three years, beginning with the year following the year the grant was received. The guidelines and application forms are attached.

Grants will be scored on the attached criterion rubric. For more information or application form requests, contact:

Barbara Ashton
Family Literacy Chairman
1770 Hemlock Drive
Glendale Heights, Illinois 60139
H: 630 – 668 – 2476
Email: bashton1515@sbcglobal.net

IRC Read, Eat, and Discover (R.E.A.D)
Project Grant
Illinois Reading Council
203 Landmark Drive Suite B
Normal, Illinois 61761
Phone: 309-454-1341
Fax: 309-454-3512
Email: irc@illinoisreadingcouncil.org

READ, EAT, AND DISCOVER (R.E.A.D) PROJECT GRANT

GUIDELINES

PURPOSE: The Illinois Reading Council's Family Literacy Committee will award a small grant to local and special interest councils to help support a Read, Eat, and Discover (R.E.A.D) Project in a Title 1 school.

Note: Any joint effort with a school district or other agency, if it would fulfill the purpose stated above, is acceptable. The itemized budget needs to specifically describe expenditures.

GUIDELINES:

1. The grant proposal will include the following items
 - a. A statement of purpose
 - b. A description of the Title 1 School
 - c. A description of the program
 - d. An itemized budget for the project's expenditures
 - e. A list of supplemental funds and sources needed for the project
 - f. A plan for publicizing the program
 - g. A specific format (rubric) for evaluation of and reflection on the success of the project
2. The local or special interest council will agree to acknowledge the Family Literacy Committee and the Illinois Reading Council as a co-sponsor on all publicity.
3. The council will submit a written report, which includes an itemized list of expenditures and an evaluation of the Read, Eat, and Discover (R.E.A.D) Project within sixty (60) days.
4. The council will submit a short article about the Read, Eat, and Discover (R.E.A.D) Project to the *IRC Communicator*.

APPLICATION PROCESS: Councils applying for grants should submit proposals to the Family Literacy Chairman by March 1, 2019.

TIMELINE: Proposals will be reviewed by the Family Literacy Chairman and Family Literacy Core committee members. Grants awarded will be for the summer of the fiscal year 2018 – 2019. Councils awarded the grant will not be eligible to apply for a grant until 2021.

Family Literacy
Read, Eat, and Discover (R.E.A.D) Project Grant
(Grants for the fiscal year ending June 30, 2019)
Cover Page
(Please Type)

Program Title _____

Council Name _____

Council President Signature _____

Contact Person _____

Address _____

City _____ **State** _____ **Zip** _____

Home Phone _____ **Work Phone** _____

Email _____

**Family Literacy
Read, Eat, and Discover (R.E.A.D) Project Grant Application
(Grants for fiscal year ending June 30, 2019)
(Please Type)**

I. Program Title _____

II. Statement of Purpose/Need:

III. Description of Title 1 School

IV. Description of Project (attach page if necessary)

V. An itemized budget for the project's expenditures

VI. A list of supplemental funds and sources needed for the project

VII. Plans for publicity:

VIII. A specific format (rubric) for evaluation of and reflection on the success of the project. Attach a copy of your evaluation form.

Send this completed form to:

**IRC Family Literacy Committee
Read, Eat, and Discover (R.E.A.D)
Attn: Barbara Ashton
Illinois Reading Council
203 Landmark Drive, Suite B
Normal, Illinois 61761**

Fax to: (309) 454 – 3512

REVIEW PROCESS: The Family Literacy Committee Chair and the Core will review each proposal and make recommendations. The following rubric will be used in evaluating Read, Eat, and Discover (R.E.A.D) Project grant applications.

RUBRIC FOR READ, EAT, AND DISCOVER (R.E.A.D) PROJECT GRANT SELECTION

CRITERIA	1	2	3
Need and Purpose	Little justification for project	Project ties to adequate need	Project need is well defined and outlined
Program Description	Project is incomplete and timeline is insufficient	Project and timeline are realistic and can be accomplished	Project and timeline are well thought-out and implementation plans are detailed
Budget	Total amounts listed – no supplemental funds listed	Budget is well outlined	Budget has detailed and realistic expenditures
Publicity	No specific plans	Plans are limited	Plans are well – thought out and implementation plans are detailed
Evaluation	Little or no evaluation	Evaluation is adequate	Evaluation will measure success including plan for sharing the project in the <u>IRC Communicator</u>

- Recommendation:** _____ **Accept the grant proposal**
 _____ **Deny the grant proposal**
 _____ **Accept with the following revisions (please list)**